

Application for Approval for Specific Programs of Educator Preparation

Due: May 15, 2021

Instructions for Completing NDE Form 20-004 for 2020-2021:

All Rule 24 Administrative and Teaching Endorsements for programs effective August 1, 2021 are listed on the *NDE Form 20-004 for 2021-2022*.

1. Please check ALL of the specific educator preparation programs your institution will be offering for 2021-2022 that meet 92 NAC 20 (Rule 20) and 92 NAC 24 (Rule 24) requirements on the NDE Form 20-004 for 2021-2022:
 - If your institution offers the endorsement program at any grade level, indicate that in the 'Offer' column.
 - If your institution has a 'New', 'Revised', or 'Dropped' endorsement program, please mark the appropriate column. (This includes endorsement programs that were revised by the institution. If your institution is not accepting new candidates into a program, mark the endorsement program as 'Dropped', even though there may be previously admitted candidates still completing program requirements.) 'New' and 'Revised' programs must have new Rule 24 Matrices (and/or Student Advising Sheets) submitted along with the NDE 20-004 form. **DO NOT FORGET TO INCLUDE THE CREDIT HOURS FOR EACH COURSE ON EACH MATRIX!**
 - *Institutions scheduled for a State Program Approval Offsite Folio Review during 2021-2022 must submit a complete set of matrices and student advising sheets, utilizing the most current version, one month prior to the State Program Offsite Folio Review.*

If your institution is adding a new field or subject endorsement program, please note that a pre-approval meeting is required by June 15:

<https://cdn.education.ne.gov/wpcontent/uploads/2018/02/Endorsement-PRE-Approval.pdf>

2. GRADE LEVEL(S): For endorsements that have multiple grade level options, please check all boxes that apply to your institution's programs.
 - If Middle Level Education is offered at your institution, please indicate which content areas are offered.
 - For the World Language endorsement, please specify which language endorsement programs are offered.
3. DEGREE LEVEL(S): Check the boxes that apply: B.A. or B.S., Masters, Specialist, or Doctorate.
4. ASSURANCE STATEMENTS AND INSTITUTIONAL INFORMATION: Please note any areas of non-compliance. Include electronic signatures on the last page.

You will find all [Rule 24 Matrices](#) and the current approved program report (2020-2021 Nebraska Approved Program Report) at:

<https://www.education.ne.gov/educatorprep/annual-board-approval-rule-24-matrices/>

The following endorsements have been added to Rule 24, effective November 9, 2020:

- Orientation and Mobility Specialist
- Special Program
- A new Rule 24 matrix is required if these programs will be offered at your institution and included with your institution's NDE 20-004 form.

5. Electronically submit the NDE Form 20-004 with [electronic signatures](#) (paper copies do not need to be mailed) and the Rule 24 Matrices and/or Student Advising Sheets for all new/revised programs by [May 15, 2021](#) to Kelly Heineke kelly.heineke@nebraska.gov. (Contact Kelly at 402.314.4432 with questions.)