

Instructions on How to Create your GMetrix Practice Test Access Codes.

Log onto your GMetrix admin account at www.gmetrix.net/manage

User Name: Email Address

Password: GMetrix (unless you have personalized your password).

- click on the access codes tab on the left of the screen
- click on the create codes button
- click on the plus sign on the far-right side of your licenses you purchased.
- follow the promptings to create the codes.

If you would like to watch a video on this entire process, please click on this link.

<https://recordings.join.me/areTnXEezk-dgxgnzP-F2g>

Once you have created your GMetrix practice test access codes, your students can access their practice tests by following these steps:

STUDENTS:

1. Go to www.gmetrix.net and, if necessary, create a user account by clicking on "Sign up now."
2. Once registered, students will open the GMetrix icon from the desktops. (if you need to install the icon, here is the download link.http://wiki.gmetrix.net/wiki/index.php?title=Download_GMetrix_SMS)
3. They will then redeem an access code by entering it into the "Enter Access Code" field or by clicking on "Redeem Code" at the top-right corner of the window.
4. Click "Go" next to the access code and select the desired test from the dropdown menus.