

(Section I, Part B)

Title IX Coordinator Name:	Institution:
How many years have you been in the district (at this site)?	
How long have you been the Title IX Coordinator?	
To whom do you report? What is his/her title/position?	
Do you have a written description of your job responsibilities as the Title IX Coordinator from your supervisor?	YES NO
What trainings have you received to support your responsibilities as the Title IX Coordinator? Do you feel that you need additional training?	YES NO
Are there age-appropriate materials for dissemination of policies and procedures related to Title IX for students, parents and guardians?	YES NO
Have you been designated to coordinate compliance with Title IX? Has your name and/or title been published so students, staff, and parents know who you are?	YES NO YES NO

Where does your name/title and contact information appear as Title IX Coordinator?	
Where could a student, employee or parent find the grievance policy/procedures for Title IX complaints?	
Are there instructions with the grievance policy regarding how to file a complaint?	
Will an oral, not written, complaint be investigated?	