

**STAFF REPORTING**

DATES	2020-2021 TEMPLATES	DATA USES
August 1 – September 15, 2020 STATUTORY DUE DATE	<input type="checkbox"/> Staff Demographics <sup>1, 2, 3</sup> <input type="checkbox"/> Staff Position Assignments <sup>1, 2, 3</sup>	<sup>1</sup> Extract for Approval and Accreditation Certificate Checks and Salary Reports (After Oct 31) <sup>2</sup> Extract for State Aid Calculation (After Oct 31) <sup>3</sup> Rule 11 Endorsement Check
September 16 – October 15, 2020 DUE DATE	<input type="checkbox"/> Staff Demographics <sup>1, 2, 3</sup> <input type="checkbox"/> Staff Position Assignments <sup>1, 2, 3</sup>	<sup>1</sup> Extract for Approval and Accreditation Certificate Checks and Salary Reports (After Oct 31) <sup>2</sup> Extract for State Aid Calculation (After Oct 31) <sup>3</sup> Rule 11 Endorsement Check
October 16 – October 31, 2020 AUDIT WINDOW	<input type="checkbox"/> Staff Demographics <sup>1, 2, 3</sup> <input type="checkbox"/> Staff Position Assignments <sup>1, 2, 3</sup>	<sup>1</sup> Extract for Approval and Accreditation Certificate Checks and Salary Reports (After Oct 31) <sup>2</sup> Extract for State Aid Calculation (After Oct 31) <sup>3</sup> Rule 11 Endorsement Check
November 1 – December 2, 2020 Open for Additions/Changes for All Districts/Systems	<input type="checkbox"/> Staff Demographics <sup>1, 2</sup> <input type="checkbox"/> Staff Position Assignments <sup>1, 2</sup>	<sup>4</sup> Extract for Nonpublic Curriculum Reporting (Dec 2) <sup>5</sup> Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A)
December 3, 2020 – June 15, 2021 Open for Additions/Changes for All Districts/Systems	<input type="checkbox"/> Staff Demographics <sup>1</sup> <input type="checkbox"/> Staff Position Assignments <sup>1</sup>	<sup>1</sup> Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A)
June 16 – June 30, 2021 AUDIT WINDOW	<input type="checkbox"/> Staff Demographics <sup>1, 2</sup> <input type="checkbox"/> Staff Position Assignments <sup>1, 2</sup>	<sup>1</sup> Extract for Rule 11 Endorsement Check <sup>2</sup> Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A)

**ASSESSMENT ROSTER DATES\*\***

Due Date	Assessment	Grades	Roster Submission Date
TBD	ELPA 21	K-12	TBD
	NSCAS Statewide Assessment – English Language Arts (ELA), Math	3-8	** Assessment roster dates will be determined and communicated to districts at a later date
	NSCAS Statewide Assessment – Science	5, 8	
	NSCAS ACT Statewide Assessment	2022 Cohort	
	NSCAS Alternate Assessment – ELA, Math	3-8, 2022 Cohort	
	NSCAS Alternate Assessment – Science	5, 8, 2022 Cohort	

**ADVISER PERSON ID** (Previously Student Unique ID)

DATES/TIMEFRAME	2020-2021 FILES	APPLIES TO
Prior to turning on your Ed-Fi submission in your Student Information System.	Upload file to ADVISER Person ID to obtain NDE Student IDs for new students and update information for existing students (for example, Grade Level, Location, and School Year).	Any district/system that reports membership <ul style="list-style-type: none"> <li>• Public Districts</li> <li>• Nonpublic Systems</li> <li>• Special Purpose Schools</li> </ul>
Anytime during the School Year for new students or when student information changes, such as Grade Level or Location.		

**ADVISER**

DATES	2020-2021 FALL / 2019-2020 FOLLOW UP	DATA USES
<p>Approx. August 1 – October 15, 2020</p> <p>July 1 – October 15, 2020</p>	<p><b>2020-2021 Fall Collection (as of 10/1/2020)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Student Demographics <sup>1</sup></li> <li><input type="checkbox"/> Special Education Program <sup>3,4</sup></li> <li><input type="checkbox"/> School Enrollment <sup>1,2,5</sup></li> <li><input type="checkbox"/> Early Childhood Program <sup>1</sup></li> <li><input type="checkbox"/> Food Program <sup>2</sup></li> <li><input type="checkbox"/> English Learner Program <sup>6</sup></li> </ul> <p><b>2019-2020 Follow-up Collection (as of 6/30/2020)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> School Enrollment <sup>7</sup> <ul style="list-style-type: none"> <li>o 2019-2020 Dropouts</li> <li>o Summer 2020 Completers</li> <li>o Summer 2020 Inter-District Transfers</li> </ul> </li> <li><input type="checkbox"/> Special Education Program <sup>8</sup> <ul style="list-style-type: none"> <li>o 2019-2020, for the purpose of providing Exit Reason values that match Enrollment Code values provided in School Enrollment</li> </ul> </li> <li><input type="checkbox"/> Title I Program <ul style="list-style-type: none"> <li>o 2019-2020, for students served by Title I during summer 2020 who were not already reported during the regular school year</li> </ul> </li> <li><input type="checkbox"/> Courses/Sections and Student Grades <ul style="list-style-type: none"> <li>o For courses that count toward the 2019-2020 school year</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><sup>1</sup> Data used for State Aid Calculation</li> <li><sup>2</sup> Data used for Nutrition Services (Direct Certification) and for Free &amp; Reduced Price Lunch Counts</li> <li><sup>3</sup> Extract for Medicaid in Public Schools (MIPS) 24th day of each month</li> <li><sup>4</sup> Data used for Individuals with Disabilities Education Act (IDEA) Annual Child Count</li> <li><sup>5</sup> Cohort Graduation Rate and Dropout Rate calculations</li> <li><sup>6</sup> English Learner Participant / Eligibility Counts</li> <li><sup>7</sup> Cohort Graduation Rate and Dropout Rate calculations</li> <li><sup>8</sup> Data used for Special Education Exiters</li> </ul>
<p>October 16 – 31, 2020</p>	<p><b>2020-2021 Fall Audit*</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Student Demographics <sup>1</sup></li> <li><input type="checkbox"/> Special Education Program <sup>3,4</sup></li> <li><input type="checkbox"/> School Enrollment <sup>1,2,5</sup></li> <li><input type="checkbox"/> Early Childhood Program <sup>1</sup></li> <li><input type="checkbox"/> Food Program <sup>2</sup></li> <li><input type="checkbox"/> English Learner Program <sup>6</sup></li> </ul> <p><b>2019-2020 Follow-up Audit*</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> School Enrollment <sup>7</sup> <ul style="list-style-type: none"> <li>o 2019-2020 Dropouts</li> <li>o Summer 2020 Completers</li> <li>o Summer 2020 Inter-District Transfers</li> </ul> </li> <li><input type="checkbox"/> Special Education Program <sup>8</sup> <ul style="list-style-type: none"> <li>o 2019-2020, for the purpose of providing Exit Reason values that match Enrollment Code values provided in School Enrollment</li> </ul> </li> <li><input type="checkbox"/> Title I Program <ul style="list-style-type: none"> <li>o 2019-2020, for students served by Title I during summer 2020 who were not already reported during the regular school year</li> </ul> </li> <li><input type="checkbox"/> Courses/Sections and Student Grades <ul style="list-style-type: none"> <li>o For courses that count toward the 2019-2020 school year</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><sup>1</sup> Extract for State Aid Calculation</li> <li><sup>2</sup> Extract for Nutrition Services (Direct Certification) and for Free &amp; Reduced Price Lunch Counts</li> <li><sup>3</sup> Extract for Medicaid in Public Schools (MIPS) 24th day of each month</li> <li><sup>4</sup> Extract for Individuals with Disabilities Education Act (IDEA) Annual Child Count</li> <li><sup>5</sup> Cohort Graduation Rate and Dropout Rate calculations</li> <li><sup>6</sup> English Learner Participant / Eligibility Counts</li> <li><sup>7</sup> Cohort Graduation Rate and Dropout Rate calculations</li> <li><sup>8</sup> Extract for Special Education Exiters</li> </ul> <p><b>* These submission windows must be approved. See note at end of calendar.</b></p>

DATES	2020-2021 YEAR END	DATA USES
November 1, 2020 – June 15, 2021	<b>2020-2021 Year End Collection</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Student Demographics <sup>2, 6, 8</sup></li> <li><input type="checkbox"/> Courses and Sections <sup>13, 14, 15</sup></li> <li><input type="checkbox"/> Student Grades</li> <li><input type="checkbox"/> Student School Attendance <sup>1, 6</sup></li> <li><input type="checkbox"/> School Enrollment (2020-2021 Completers) <sup>6, 7</sup></li> <li><input type="checkbox"/> Special Education Program <sup>4, 5</sup></li> <li><input type="checkbox"/> Title I Program</li> <li><input type="checkbox"/> Early Childhood Program</li> <li><input type="checkbox"/> Homeless Program <sup>2, 7</sup></li> <li><input type="checkbox"/> Rule 18 Interim School Program</li> <li><input type="checkbox"/> 2019-2020 Post School Survey <sup>3</sup></li> <li><input type="checkbox"/> Student Discipline <sup>9, 10</sup></li> <li><input type="checkbox"/> Food Program <sup>6, 7, 11</sup></li> <li><input type="checkbox"/> English Learner Program <sup>6, 7, 12</sup></li> </ul>	<ol style="list-style-type: none"> <li>1 Data used for State Aid Calculation</li> <li>2 Nebraska Education Profile</li> <li>3 Carl D. Perkins Career and Technical Education Act Report</li> <li>4 Extract for Medicaid in Public Schools (MIPS) 24th day of each month</li> <li>5 Data used for Special Education Exiters</li> <li>6 Data used for AQuESTT and/or Assessment</li> <li>7 Cohort Graduation Rate and Dropout Rate calculations</li> <li>8 Extract for High Ability Learner Eligible</li> <li>9 Extract for Suspensions, Expulsions, &amp; GFSA</li> <li>10 Extract for Special Education Discipline</li> <li>11 Extract for Nutrition Services (Direct Certification) and for Free &amp; Reduced Price Lunch Counts</li> <li>12 English Learner Participant / Eligibility Counts</li> <li>13 Data used to determine CTE Concentrators, Participants and Programs of Study</li> <li>14 Teacher Endorsement Checks</li> <li>15 Instructional Unit Verification</li> </ol>
June 16 – 30, 2021	<b>2020-2021 Year End Audit*</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Student Demographics <sup>2, 6, 8</sup></li> <li><input type="checkbox"/> Courses and Sections <sup>13, 14, 15</sup></li> <li><input type="checkbox"/> Student Grades</li> <li><input type="checkbox"/> Student School Attendance <sup>1, 6</sup></li> <li><input type="checkbox"/> School Enrollment (2020-2021 Completers) <sup>6, 7</sup></li> <li><input type="checkbox"/> Special Education Program <sup>4, 5</sup></li> <li><input type="checkbox"/> Title I Program</li> <li><input type="checkbox"/> Early Childhood Program</li> <li><input type="checkbox"/> Homeless Program <sup>2, 7</sup></li> <li><input type="checkbox"/> Rule 18 Interim School Program</li> <li><input type="checkbox"/> 2019-2020 Post School Survey <sup>3</sup></li> <li><input type="checkbox"/> Student Discipline <sup>9, 10</sup></li> <li><input type="checkbox"/> Food Program <sup>6, 7, 11</sup></li> <li><input type="checkbox"/> English Learner Program <sup>6, 7, 12</sup></li> </ul> <p><b>* This submission window must be approved. See note at end of calendar.</b></p>	<ol style="list-style-type: none"> <li>1 Extract for State Aid Calculation</li> <li>2 Nebraska Education Profile</li> <li>3 Carl D. Perkins Career and Technical Education Act Report</li> <li>4 Extract for Medicaid in Public Schools (MIPS) 24th day of each month</li> <li>5 Extract for Special Education Exiters</li> <li>6 Data used for AQuESTT and/or Assessment</li> <li>7 Cohort Graduation Rate and Dropout Rate calculations</li> <li>8 Extract for High Ability Learner Eligible</li> <li>9 Extract for Suspensions, Expulsions, &amp; GFSA</li> <li>10 Extract for Special Education Discipline</li> <li>11 Extract for Nutrition Services (Direct Certification) and for Free &amp; Reduced Price Lunch Counts</li> <li>12 English Learner Participant / Eligibility Counts</li> <li>13 Data used to determine CTE Concentrators, Participants and Programs of Study</li> <li>14 Teacher Endorsement Checks</li> <li>15 Instructional Unit Verification</li> </ol>

**\* Data submitted during this submission window must be approved.** Approval of ADVISER Data Submissions is a requirement of the Special Education and/or State Aid offices at the Nebraska Department of Education. Approvals will be documented through the ADVISER Validation application in the NDE Portal <https://portal.education.ne.gov/>.