

# **NCTE STANDING COMMITTEE 'C' AGENDA MINUTES**

**March 6, 2020  
Olive Branch Room**

**Officers: Chair – Mark Lenihan  
Vice Chair – Paula Peal  
Secretary – Michelle Tebbe**

## **BUSINESS CONDUCTED:**

**Meeting was called to order at 10:21 am by Mark Lenihan.**

**Secretary: Please pass around sign-in sheet**

### **1. Revisit Participant Guideline Document**

### **2. Welcome and Introductions**

### **3. Approval of Standing Committee 'C' Minutes from October 11, 2019 meeting**

- E. Truemper approved
- G. Bittner seconded

### **4. Discussion: NCTE Member Development**

#### **A. Consider question from breakfast Q and Q**

#### **B. New Members**

##### **a. What existing opportunities are available?**

- Email from Marlene directing time/date of meeting and where to locate the materials.
- Breakfast

##### **b. What opportunities need to be created?**

- A mentor for new members
- Welcome and overview of the purpose of NCTE
- A biography of individuals-passions, skills, goals to accomplish as part of the group
- Have a retreat to discuss organizational policies, in-depth learning experiences, and to create a less-overwhelming experience as a new member
- Strong leadership presence needed
- Social media presence should be implemented
- Purpose and mission statement at the beginning of every meeting-should be placed on agenda

##### **c. What does rollout look like? Who is responsible for what?**

- Executive Committee

#### **C. Veteran Members**

##### **a. What existing opportunities are available?**

- Email from Marlene directing time/date of meeting and where to locate the materials.
- Networking
- CAEP Training
- Ad hoc committees

**b. What opportunities need to be created?**

- Video of why we are here to reach out to new members  
-- obtaining information on the website is difficult to locate
- Strong leadership presence
- Direct link to the State Board of Education of NCTE discussions and recommendations
- Social media presence
- Mentoring
- Continue relationships

**c. What does rollout look like? Who is responsible for what?**

- Executive committee-create ad hoc committee for planning

**5. Prepare presentation for Full Council**

**A. Document addressing breakfast Q and A**

**B. New member development recommendations**

- Mentors established for new members

**C. Veteran member development recommendations**

- Create an ad hoc committee for retreat planning/training and promotion—  
continue the process of building relationships, knowledge of value and purpose  
of NCTE, process of communication to the state board

**6. Adjourned at 11.47 a.m.**