

Summer Food Service Production Record

(for Sponsors operating the Summer Food Service Program- not for use with any other Program)

Circle Meal record is for: Breakfast Lunch Snack Supper

Sponsor Name: - _____

Site Name: _____ Date: _____

Planned # of Meals Children _____ Program Adults _____ Non-Program Adults _____	Planned # Portions List serving size for each food item
Menu: List each food item	Number of Meals Planned _____

Offer Versus Serve
 _____ Yes _____ No
Only allowed for School Sponsors

Food Items Used and Form	List Recipe # with number of servings prepared or Product Name and Number or it Commodity	Total Amount Prepared	Amount Leftover
Meat/Meat Alternate			
Fruits/Vegetables			
Grains/Breads			
Milk			
Other (e.g. margarine, jelly)			

Children + _____ Program Adults + _____ Non-Program Adults = _____ Actual Count of Meals Served