SCHOOL SECRETARY SAFETY TRAINING

KEEPING THE GATE KEEPERS SAFE

The Training will cover:

- Being a responsible gate keeper
- Your responsibility in the Standard Response Protocol
- Your capabilities under stress
- How relating to students can keep you safe
- Visitor protocols
- How to stay safe in the front office
- Your role in reunification
- How to know the people you are letting in the building are safe
- How to stay safe in the midst of a crisis

1-DAY TRAINING
(1ST DATE: HALF OF SECRETARIES FROM ONE SCHOOL ATTEND
2ND DATE: OTHER HALF ATTEND)

DATES TO BE DETERMINED

TRAINING FROM:
8:30 A.M. TO 3:30 P.M.

LUNCH INCLUDED
COST TO DISTRICT DETERMINED BY ESU

Contact your ESU for Registration Details

Schedule your training by contacting Jolene Palmer at the Nebraska Department of Education
jolene.palmer@nebraska.gov