

**ATTENTION ALL NDE PORTAL USERS:**

Please log onto your portal accounts and go to the “My Profile” tab and check to make sure your contact information (**especially the email address**) is up to date. It is very important to keep this information updated as the Department of Education uses the email address that is in the users’ Portal account to send vital information. Thank you!!



**2019-2020 Staff Reporting – OPENED: August 5 – DUE: September 15**

Contact: NDE Helpdesk (888-285-0556 or [ADVISERHelp@nebraskacloud.org](mailto:ADVISERHelp@nebraskacloud.org))

*Public Schools, Special Purpose Schools, Rule 18 Schools and ESU’s*

The 2019-2020 Staff Reporting collection opened Monday, August 5. State statute requires Public Districts and Nonpublic Systems to submit a Fall Personnel Report by September 15. The Staff Reporting data collection is located under the **Student & Staff** tab in the NDE Portal. Special Purpose Schools (State Operated), Education Service Units and Interim Programs (Rule 18) should report during this timeframe as well. Options for submission are online entry and upload. Staff Reporting Instructions are available here: [Staff Instruction Manual 2019-2020](#). Appendix A in the Staff Reporting Instructions details the changes that were made since 2018-2019.

When completing the Staff Reporting 2019-2020, double check to make sure the email addresses are correct for each staff member that is required to have one. If a correction is made to the email address that NDE had in Staff Reporting, have the staff member log into their NDE Portal account under the “My Profile” tab and verify if their email address is correct, or have them update it. NDE uses the email addresses from Staff Reporting and the NDE Portal for communications so keeping them current is very important.



**SAVE THE DATE: Nebraska PowerSchool Users Group Workshop**

Contact: Aimee Muehling [alempkemuehling@esu5.org](mailto:alempkemuehling@esu5.org)

The Nebraska PowerSchool Users Group (NEPSUG) Workshop will be **Sept 17** at ESU10 in Kearney, NE. Registration and schedule information coming soon. Please mark your calendars.



**2019-2020 High Ability Learners Collection – OPENED: August 1 – DUE: August 31**

Contact: Cory Epler (402-471-3240 or [cory.epler@nebraska.gov](mailto:cory.epler@nebraska.gov))

*Public Schools Only*

The 2019-2020 High Ability Learners Collection opened on **August 1** under the **Data Collections** tab in the NDE Portal website. The High Ability Learners reports are due on or before **August 31**. The collection audit window closes on September 14.



**Summer School Supplement (CDC collection) – OPENED: August 1 – DUE: August 15**

Contact: NDE Helpdesk (888-285-0556 or [ADVISERHelp@nebraskacloud.org](mailto:ADVISERHelp@nebraskacloud.org))

*Public Schools Only*

The Summer School Supplement opened in the CDC on August 1. This collection is due on **August 15** with the audit window from **August 16 through August 31**. At the end of each regular school term the Nebraska Department of Education collects the attendance data for each school district in Nebraska. State total ADA is reported to the U.S. Department of Education and is used in formulas for allocating federal entitlement for Title 1, Impact Aid, Indian Education and other federal programs.



**District Curriculum Contact Information – OPENED: August 1 – DUE: September 15**

Contact: Cory Epler (402-471-3240 or [cory.epler@nebraska.gov](mailto:cory.epler@nebraska.gov))

*Public Schools, Special Purpose Schools and ESU's*

Using the District Curriculum Contact Information form, located under the **Data Collections** tab in the NDE Portal, select **District Curriculum Contact Information** to provide contact information for up to three curriculum contacts. (An activation code is required.) Information that has been submitted previously should be checked for accuracy. The curriculum contacts are the primary contact for information related to standards, instruction, and instructional materials (curriculum, interventions, etc.)

Curriculum Contacts are those individuals that have an understanding of curricula/instructional materials being used by the school district, coordinate curricula/instructional materials selection processes for the school district, and ultimately have responsibility for the implementation of curricula/instructional materials being used.



**Instructional Materials Data Collection – OPENED: August 1 – DUE: September 15**

Contact: Cory Epler (402-471-3240 or [cory.epler@nebraska.gov](mailto:cory.epler@nebraska.gov))

*Public Schools, Special Purpose Schools and Rule 18's*

The purpose of the Instructional Materials Data Collection is to gather more information about the most commonly used instructional materials in Nebraska. These data will ensure all students have an opportunity to learn from high-quality, standards-aligned instructional materials and help inform curricula-specific professional learning. The **Instructional Materials Data Collection** is located in the NDE Portal under the **Data Collections** tab. (An activation code is required.)

This data collection should be completed by district staff that have knowledge of the instructional materials used by the school district for K-12 English Language Arts, K-12 mathematics, and K-8 science. Respondents will be asked to report instructional materials for the following grade bands: K-2, 3-5, 6-8, and 9-12 (ELA and mathematics only) and the year in which the instructional materials were adopted. In addition, districts will be asked to indicate the primary assessment used to determine if a student has a reading deficiency (per the Reading Improvement Act).



**New PowerSchool ADVISER Google Group**

Contact: Aimee Muehling [alempkemuehling@esu5.org](mailto:alempkemuehling@esu5.org)

Attention PowerSchool Public School Districts. The VST team has set up a Nebraska PowerSchool ADVISER google group. This group will be the primary way that you will receive information/announcements that are specific to PowerSchool regarding ADVISER such as updates, known issues, fixes, available trainings etc. We would like at least one person from each PowerSchool district to be a member of the group. In the next few weeks you may receive an invite to join, please accept. You can also ask to join by clicking on the following link <https://groups.google.com/d/forum/powerschooladviser> that will take you to the group page where you can click on the **Apply for Membership** Link. You need to be signed in to your Google account to see this link.



### **Assessment & Accountability Key Dates**

Contact: Jeremy Heneger (402-471-2495 or [jeremy.heneger@nebraska.gov](mailto:jeremy.heneger@nebraska.gov) or Lane Carr 402-471-3138 or [lane.carr@nebraska.gov](mailto:lane.carr@nebraska.gov))

**Public and Special Purpose Schools Only**

Below are key dates for the release of Accountability for a Quality Education System, Today and Tomorrow (AQuESTT) and Nebraska Student-Centered Assessment System (NSCAS) data. Published data elements can be found on the Nebraska Education Profile (NEP), the Nebraska Department of Education’s one-stop education data website. For more information, please visit: <http://bit.ly/2019nep>.

August 5, 2019	Printed NSCAS Alternate Individual Student Reports (ISRs) delivered to districts
August 12-20, 2019	NSCAS District Preliminary Data Clean-up Window
August 30, 2019	Printed NSCAS ACT Individual Student Reports (ISRs) delivered to districts
September 25, 2019 (Secure Release)	Assessment Performance, Attendance, Participation, Demographics, and AQuESTT Raw Classification data published to the NEP Secure Portal (district view only, not public), district data validity verification
September 27, 2019	Notification of Evidence-based Analysis (EBA) adjustment-eligible schools
October 9, 2019 (Public Release)	Full Data Profile and Snapshot published on NEP with AQuESTT Classification and Assessment data (full public view)
October 14, 2019	Evidence-based Analysis (EBA) evidence due to NDE (for adjustment-eligible schools)
October 15-November 1, 2019	Review of Evidence-based Analysis (EBA) evidence
October 21-25, 2019	Printed NSCAS <i>General</i> Individual Student Reports (ISRs) delivered to districts
November 27, 2019 (Public Release)	Final AQuESTT Classifications, including EBA adjustments, published on the NEP



### **Nebraska Education Profile (NEP) Data Element Release Dates**

Contact: Matt Hastings (402 471-2748) <https://nep.education.ne.gov/contact.html>

**Public Schools Only**

Below are the data element release dates for the 2019 Nebraska Education Profile (NEP). The NEP provides information and data about Nebraska public schools and student performance. The majority of Nebraska education data for the 2019-2020 school year will be released to the public via the NEP on October 9, 2019. Schools and districts can preview most data elements on September 25, 2019, ahead of the public release, through the NEP Secure collection, located in the NDE Portal under the Data Collections tab. (An activation code is required.) For more information, please visit: <http://bit.ly/2019nep>.

Data Element	NEP Secure	NEP Public
<b>AQuESTT Classification</b>		
AQuESTT Classification	09/25/2019	10/09/2019
AQuESTT Classification for EBA-Adjustment Eligible Schools	--	11/27/2019
<b>Education Technology</b>		
District Tech Profile	--	10/09/2019
<b>Snapshot &amp; Full Data Profile</b>		
<b>Demographics</b>		
Membership/Race Ethnicity	09/25/2019	10/09/2019
Teacher/Race Ethnicity	09/25/2019	10/09/2019
Teacher Experience	09/25/2019	10/09/2019
Civil Rights Data Collection (CRDC)	09/25/2019	10/09/2019
<b>Program Participation</b>		
English Learners	09/25/2019	10/09/2019
Free & Reduced Lunch	09/25/2019	10/09/2019
High Ability Learners (Gifted)	09/25/2019	10/09/2019
Special Education	09/25/2019	10/09/2019
Special Education Performance Part B	06/15/2020	06/15/2020
<b>Metrics</b>		
Attendance Rates	09/25/2019	10/09/2019
Dropout Rates	11/27/2019	11/27/2019
<b>Performance</b>		
NSCAS ACT	09/25/2019	10/09/2019
NSCAS ELA/Math/Science	09/25/2019	10/09/2019
EDPA 21	09/25/2019	10/09/2019
Results Matter Gold	09/25/2019	10/09/2019
National Assessment Instrument (NAI)	09/25/2019	10/09/2019
<b>Achievement</b>		
Graduation Cohort Rates	11/27/2019	11/27/2019
College-going Rates	09/25/2019	10/09/2019
<b>Financial</b>		
State Aid/Finance/Per Pupil Cost	02/01/2020	02/01/2020
<b>Mobility</b>		
School Mobility/Highly Mobile	11/27/2019	11/27/2019
<b>ESSA</b>		
ESSA Inexperienced Educators/Provisional	09/25/2019	10/09/2019
ESSA Out-of-Field Teachers	11/27/2019	11/27/2019



**2019-20 ESSA Consolidated Application – OPENED: July 31 – DUE: September 12**

Contact: The ESSA Reviewer for your District/ESU

The ESSA Consolidated Application for 2019-20 is now available in the GMS System (<https://nde.mtwgms.org/NDEGMSWebv02/logon.aspx>) and is due to NDE by September 12. The grants include 2019-20 current funds plus 2018-19 reallocation funds for some grants. These amounts are available on the Allocations page and districts will be required to budget the entire amount that appears on the budget pages, If the application for the district is approved prior to October 1, only a portion of the funds will appear on the Grant Award Notification (GAN) for Title I-A and Title II-A. This is because a portion of the funds are received on July 1 and the remainder on October 1. When the entire allocation becomes available, the GANs will be regenerated and the entire amount will then be included in the GAN.

Contact information for the 2019-29 ESEA/ESSA Reviewers is listed below.

--2019-20 ESEA/ESSA I REVIEWER ASSIGNMENTS --			
ESU	ESSA REVIEWER	Phone	Email
1	Adrian Bowen	402-471-2968	<a href="mailto:adrian.bowen@nebraska.gov">adrian.bowen@nebraska.gov</a>
2	Pat Frost	402-471-2478	<a href="mailto:pat.frost@nebraska.gov">pat.frost@nebraska.gov</a>
3	Kirk Russell	402-471-2741	<a href="mailto:kirk.russell@nebraska.gov">kirk.russell@nebraska.gov</a>
4	Allyson Olson	402-471-4694	<a href="mailto:allyson.olson@nebraska.gov">allyson.olson@nebraska.gov</a>
5	Pat Frost	402-471-2478	<a href="mailto:pat.frost@nebraska.gov">pat.frost@nebraska.gov</a>
6	Adrian Bowen	402-471-2968	<a href="mailto:adrian.bowen@nebraska.gov">adrian.bowen@nebraska.gov</a>
7	Pat Frost	402-471-2478	<a href="mailto:pat.frost@nebraska.gov">pat.frost@nebraska.gov</a>
8	Tim Vanderheiden	402-471-1749	<a href="mailto:timothy.vanderheiden@nebraska.gov">timothy.vanderheiden@nebraska.gov</a>
9	Cathy Mohnike	402-471-1419	<a href="mailto:cathy.mohnike@nebraska.gov">cathy.mohnike@nebraska.gov</a>
10	Cathy Mohnike	402-471-1419	<a href="mailto:cathy.mohnike@nebraska.gov">cathy.mohnike@nebraska.gov</a>
11	Jan Handa	402-471-0876	<a href="mailto:jan.handa@nebraska.gov">jan.handa@nebraska.gov</a>
13	Tim Vanderheiden	402-471-1749	<a href="mailto:timothy.vanderheiden@nebraska.gov">timothy.vanderheiden@nebraska.gov</a>
15	Tim Vanderheiden	402-471-1749	<a href="mailto:timothy.vanderheiden@nebraska.gov">timothy.vanderheiden@nebraska.gov</a>
16	Cathy Mohnike	402-471-1419	<a href="mailto:cathy.mohnike@nebraska.gov">cathy.mohnike@nebraska.gov</a>
17	Kim Larson	402-471-4824	<a href="mailto:kim.larson@nebraska.gov">kim.larson@nebraska.gov</a>
18	Tim Vanderheiden	402-471-1749	<a href="mailto:timothy.vanderheiden@nebraska.gov">timothy.vanderheiden@nebraska.gov</a>
19	Kirk Russell	402-471-2741	<a href="mailto:kirk.russell@nebraska.gov">kirk.russell@nebraska.gov</a>



### **Special Education Financial Reporting System (SPEDFRS)**

Contact: Lori Adams (402-471-2637 or [lori.adams@nebraska.gov](mailto:lori.adams@nebraska.gov))

*Public Schools and ESU's Only*

A “new” Special Education Financial Reporting system called **Special Education Financial Reporting System (SPEDFRS)** is being implemented for **2018-2019** to report final expenditure information per Rule 51. The collection will be located in the NDE Portal under the **Data Collection** tab. An activation code would be required to access this collection.

This system combines final financial reporting for SPED Birth to Age Five, SPED School Age and SPED Transportation. The due date for this combined data collection is October 31 with an anticipated available date of **September 23**. More information to come.



### **2019-2020 ADVISER Calendar Available on the ADVISER Resources Website**

Contact: NDE Helpdesk (888-285-0556 or [ADVISERHelp@nebraskacloud.org](mailto:ADVISERHelp@nebraskacloud.org))

The 2019-2019 ADVISER Calendar is available on the [ADVISER Resources](#) website. Please review the calendar for opening and due dates for Fall 2019 reporting. Please review carefully the “2018-2019 Follow-up Collection” as things have changed from last year.



### **HOW TO CONTACT THE NDE HELPDESK**

1. Click on the “Helpdesk Request” in the upper right hand corner of the NDE Portal Home Page. This will open your email to send your question to the NDE Helpdesk at [ADVISERHelp@nebraskacloud.org](mailto:ADVISERHelp@nebraskacloud.org). Include your full name, organization and a detail description of your question. This email will automatically create a ticket.
2. Send an email directly to: [ADVISERHelp@nebraskacloud.org](mailto:ADVISERHelp@nebraskacloud.org). Include your full name, organization, a detail description of your question, alternate contact and phone number. This email will automatically create a ticket.
3. Call Toll Free: 888-285-0556 – **This is a Voicemail line ONLY.** Leave your full name, organization, call back number and a brief description of your question.

The Helpdesk Request and email to [ADVISERHelp@nebraskacloud.org](mailto:ADVISERHelp@nebraskacloud.org) are the fastest ways to get your questions to the Helpdesk. All questions are answered in the order in which they are received.

### **NDE Bulletins: Past and Present:**

Current and past NDE Bulletins can be found at <https://www.education.ne.gov/bulletins>. We will also continue to send the bulletin out via e-mail.



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### **Denise Schuyler**

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