"NEW" Special Education Financial Reporting System (SPEDFRS)
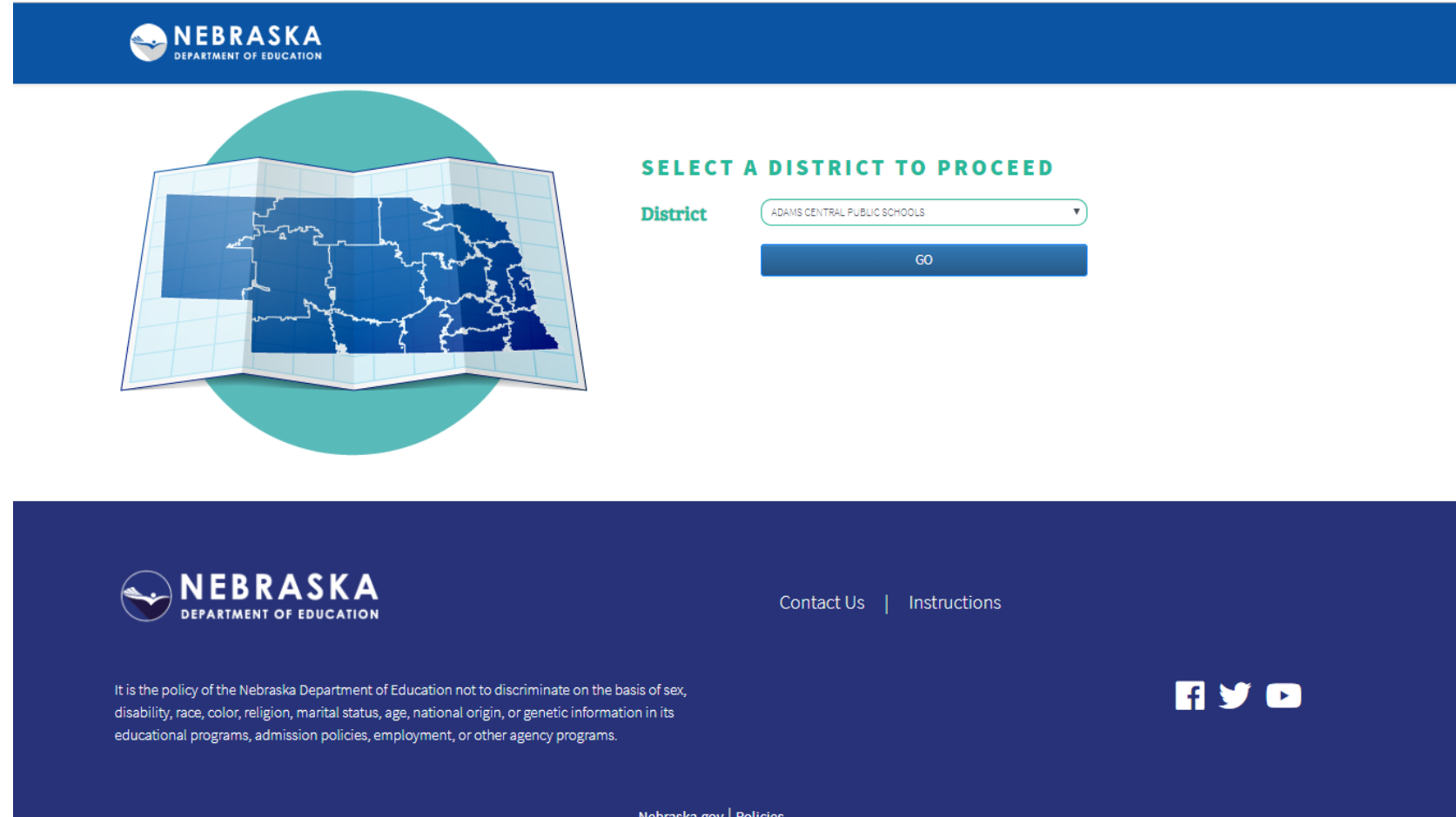
Lori Adams

Greg Prochazka

Improvements

- One combined data collection
- New look and feel
- Status bar
- More internal validations
- File upload – allows for larger sizes of supporting documentation for contracted services billings, tuition received billings, accounting and payroll information

Anticipate – Opening September 23

- New Look and Feel

- Same Due Date: October 31

BIGGER PICTURE

- One Data Submission – Combined Reporting – Due 10/31
  - Birth to Age Five Final Financial Report (NDE 06-025) "paper"
  - School Age Final Financial Report – CDC
  - SPED Transportation Final Financial Report (NDE 06-016) "paper"

- Reporting by Age Group

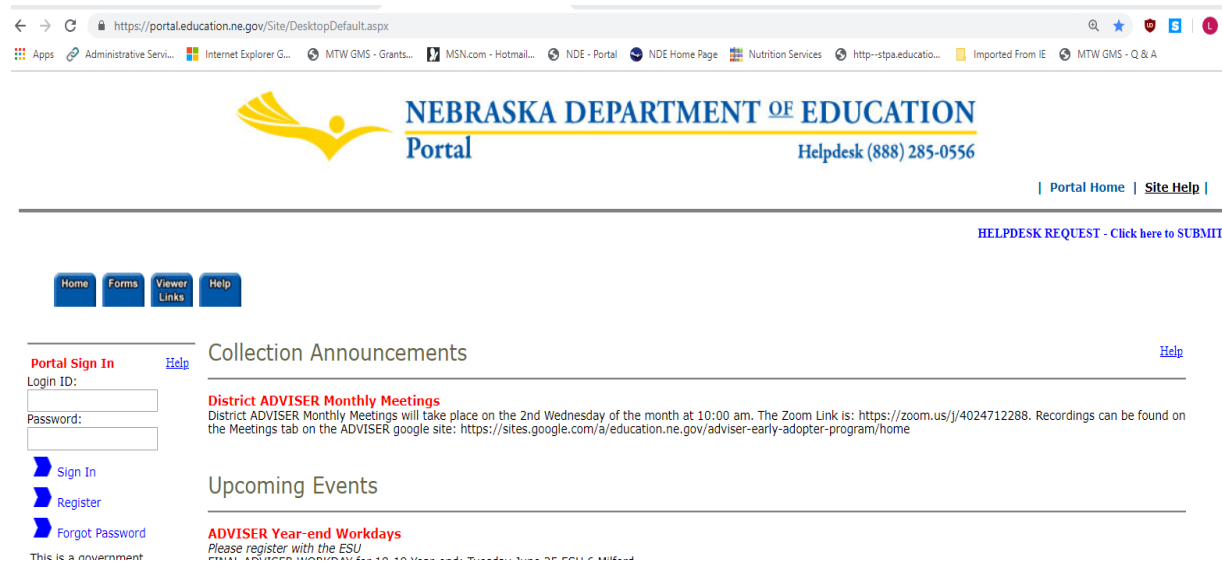- Reinforcing "Deadlines are Deadlines" Policy – No changes after the audit window, unless extenuating circumstances

Ages 0-2

Ages 3-5

Ages 5-21

Access NDE Portal

Access remains the same
-Data Collections tab

User Types require activation codes
District Viewer – *View only*
District Financial – *Data Entry, submits to District Approver*
District Approver – *Ability to make changes and submit to NDE, should be the District Administrator*

Contact Information

- Contact information is associated with the NDE Portal Login
- Can be updated if portal user is different than the primary contact person

Special Education Financial Report **2018-2019**

First Name	Last Name	Phone	Email
Lori	Adams	402-471-2637	lori.adams@nebraska.gov

Fill in my details

Back to Home Page | Save Record

NEW FEATURES

Progress Bar

Main Menu with Legend

Account Information

– Allowable Excess SPED Costs per <u>Rule 51</u> – supported by the District's Accounting Records

- *Year to Date - district's accounting records for SPED Function Codes (Detailed Expenditure Audit Report) and original transaction information for Journal Entries*
- *Payroll records*

⊗	☐	Account Information (Ages 0-2)	Enter Costs
⊗	☐	Account Information (Ages 3-5)	Enter Costs
⊗	☐	Account Information (Ages 5-21)	Enter Costs

Streamline Approach

- High Level Object Codes, similar to GMS (i.e., 100, 200, 300, 400, 500, 600 & 700)
- Annual Financial Reports (AFR) SPED Accounts (i.e., 1200, 1291, 1292 etc.)

ESSA Accounts	Personal Services (100s)	Benefits (200s)	Professional And Technical Services Only (300s)	Purchased Property Services (400s)	Other Purchased Services (500s)	General Supplies (600s)	Capital Assets (700s)	Total
01291-Special Education Instructional Programs - Ages 3-5	765	756	765	9879	98	87	6546	18896

Tuition Received

- Tuition Received
  - InState
  - OutState
- Appropriate billings are required to support these costs

Special Education Financial Report **2018-2019**

Tuition Received

Tuition Received				Birth to Age Five		School Age	
InState / OutState	Agency ID	Agency Name	FTE	Ages 0-2 Total	Ages 3-5 Total	Ages 5-21 Total	Total Amount
InState ⬍	01-0090-000	ADAMS CENTRAL PUBLI ▼	.15	$ 155	$ 511	$ 5	$ 671

Cancel | Save Record

Staff Reporting - NSSRS

- Accessing Staff Reporting (NSSRS)data - instructional staff reporting for owned staff, professional and/or instructional paraprofessionals.

- Assist in determining allowable instructional staff per Rule 51

- Data **MUST** be correct in NSSRS-Staff Reporting by June 30 to be considered for reimbursement

- Deadlines are Deadlines – No changes after the audit window, unless extenuating circumstances

Staff Reporting - NSSRS

- Allowable SPED SPI Codes from NSSRS
  - "**S**" SPED **School Age**-State/Local Funds
  - "**I**" SPED **School Age Federal-IDEA** Funds
  - "**7**" SPED **Early Childhood Federal-IDEA**/Local Funds

  An exception for Rule 51- Section 011.02C2 – regarding reimbursement of administrator(s) "...superintendent, assistant superintendent, principal and assistant principal…" is made for SPI Code "O" and Position Assignment for " Superintendent or Principal" and requires prior approval to be considered for reimbursement – see guidance: Clarification of Rule 51 – Section 011.02C2 – Administrator(s) – Split Funding (08/15/2018)

Staff Reporting

- there are three options for submitting staff salaries and benefits

1. Drop Down – Prepopulated
2. Manual Input
3. Data Upload – "New" Record Layout

Staff Reporting

New Concept: Reporting by Age Group

New Data Fields:
- **SPI Code** – NSSRS Data
- **Position Assignment** – NSSR Data
- **Supervision**
- **Age Group**
- **FTE "by Age Group"**
- **Salary "by Age Group"**
- **Benefits "by Age Group"**

NDE Staff ID*

NDE Staff ID is required

First Name*

First Name is required

MI

Last Name*

Last Name is required

SPI Code

Position Assignment Code

Supervision*

Supervision is required

Age Group*

Age Group is required

Type of Staff*

Type of Staff is required

FTE*

0

Salary Amount*

0

Amount must be between 1 and 300000

Benefits*

0

Benefits must be between 1 and 300000

License# (If applicable)

Staff Reporting

	NDE Staff ID	Staff Name	SPI Code	Position Code	Supervision	Age Group	Type of Staff	FTE	Amount	Benefits	Staff Endorsed	Admin Endorsed	License Num	Comments
✏️ 🗑️	2998046632	Lindblad, Brent H	S	1161 - SPED TEACHER TEACHING CORE SUBJECTS/GRADING	Supervisory	Ages 5-21	Clerical	0.5	20000.00	2000.00	True	True		
✏️ 🗑️	5304780575		S	2131 - SPEECH PATHOLOGIST	Supervisory	Ages 5-21	Clerical	0.5	20000.00	2000.00	True	True		

New Validations

- Identify Potential Issues Earlier in the NDE Review Process
  - Comparison with the Grants Management System (GMS)
  - Comparison with the Annual Financial Report (AFR)
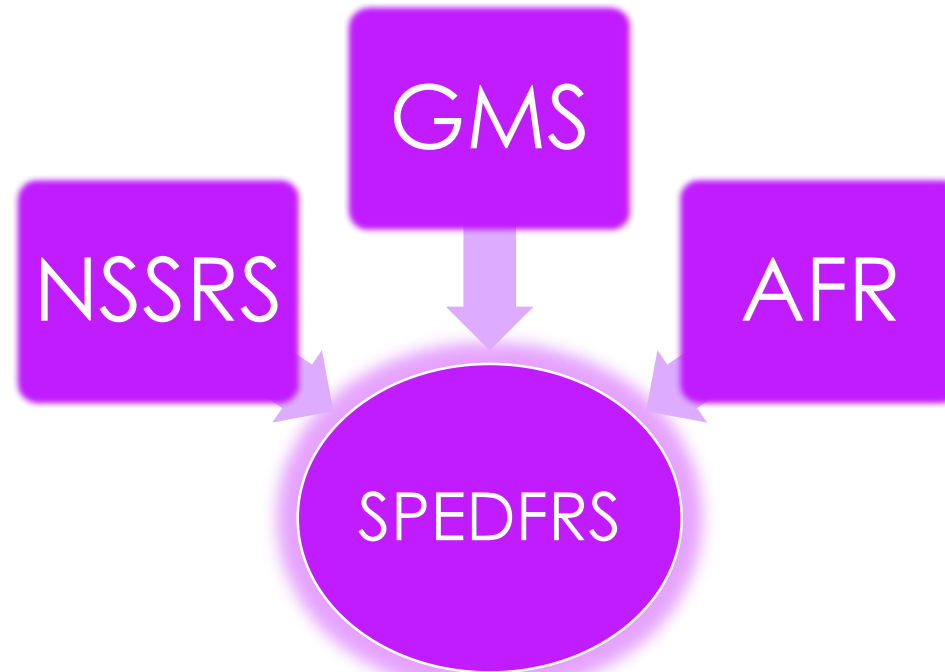
Contracted Service Agencies and Individual Providers

- *for services provided other than by school districts and ESUs, those providers must have an Approved Rate for reimbursement*

Contracted Service Agencies and Individual Providers

Cancel

Rate Year

2017-2018 ▼

Contracted Service Agency or Individual Provider

ALEXANDER, JAYME (952242) ▼

Service Code and Rate

4030 Instruction – Visually Impaired F ▼

🏢 ALEXANDER, JAYME (952242)

9809 S 68th Ave Cir
Papillion NE 68133

👤 JAYME ALEXANDER
📞 (512) 508-3448
✉ jaymemalexander@gmail.com

Service Code	Approved Rate	Actual Rate	Quantity	Amount	Supervision	Birth to Age Five		School Age
						Ages 0-2 Total	Ages 3-5 Total	Ages 5-21 Total
4030	$ 56.0000(H)	$ 50	75	$ 3750	Supervisory ⇕	$ 500	$ 7550	$ 500

The summation of totals entered in **Ages 0-2**, **Ages 3-5** and **Ages 5-21** should match **Amount** field

Save Record

Transportation

- Included in SPEDFRS

- Work in progress

- More information to come

Deductions

- Student FTE
  - System comparison of previous FTE reported
  - Requires explanation if the Student FTE decreased by more than 3% or .25% from the prior year
- Tuition
  - Prepopulated Tuition Received by Ages 0-2, 3-5 and 5-21
  - Ward of the State Receipts by Ages 0-2, 3-5 and 5-21
  - Other deductions for Ages 5-21
  - Prepopulated IDEA Grant Funding 5-21 from accounting section of SPEDFRS

Deductions

Special Education Financial Report **2018-2019**

Deductions

Ages 5-21			
	2018-2019	**2017-2018**	
Student FTE (Cumulative of SPED FTE for students with an aggregate of more than three hours per week of all SPED services.)	1.00	3.9800	Explain why Student FTE decreased by more than 3% or .25% *Required. Min 5 characters. Max 500 characters*
Total AAPC deduction	7040		
TOTAL	7040		

Deductions Calculation			
	Ages 0-2	**Ages 3-5**	**Ages 5-21**
Tuition Received (Please note: Once you complete Tuition Received, the total will automatically be inserted on this line)	$ 1255	$ 1611	$ 1105
Wards of the State Receipt	$ 0	$ 0	$ 0
Other Deductions			$ 0
IDEA Grant Funding 5-21 (Please Note: Once you complete the IDEA Funding on Account Information form, the amount will automatically be inserted here.)			$ 15005
TOTAL DEDUCTIONS	$ 1255	$ 1611	$ -6860

Cancel   Save Deductions

Submit

- ALL sections must be marked

- Submit activates with appropriate portal access

- Only the District Approver/District Administrator can submit

Look Forward to....

- Training Communication
- Release Date Information

CONTACTS

- Lori Adams lori.adams@nebraska.gov
- Nancy Lorenz nancy.lorenze@nebraska.gov
- Barb Von Kampen barbara.vonkampen@nebraska.gov

- Greg Prochazka greg.prochazka@nebraska.gov

Thank You