



Moodle Course Enrollment Instructions

New Users

1. Open a web browser (Internet Explorer, Firefox, Chrome, Safari) and go to <https://moodle.education.ne.gov/>
2. Choose "Step Up to Quality Online Orientation" from the Early Childhood Unpaid courses
3. Click "Create New Account"
4. Choose a username and password
5. Enter details (Email address, First name and Last name) and click "Create My New Account"
6. An email is then sent to your address to complete registration. Click the link provided in the email to complete registration. You should receive the message "Your registration has been confirmed".
7. Click "Continue"
8. Under the Enrollment options, click the "Enroll Me" button
9. Once enrolled, please view the instructions:



Existing Moodle Users

1. Open a web browser (Internet Explorer, Firefox, Chrome, Safari) and go to <https://moodle.education.ne.gov/>
2. Choose "Step Up to Quality Online Orientation" from the Early Childhood Unpaid courses
3. Log in to your account
4. Under the Enrollment options, click the "Enroll Me" button
5. Once enrolled, please view the instructions:

