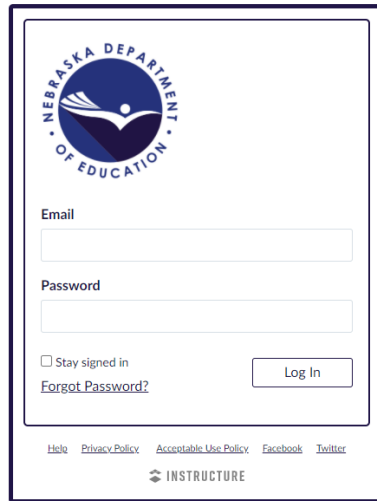


## First Connections Online Policy & Procedures

- **Course Fee** - \$25.00 paid with credit card.
- **Only 40 users are allowed to participate in the course at one time.**
- **Application Process**
  - Applicants will register for the course through Catalog, <https://canvas.education.ne.gov/>.
  - Register for the next session available and pay.
    - Every applicant will need to create their own account.



NEBRASKA DEPARTMENT OF EDUCATION

Email

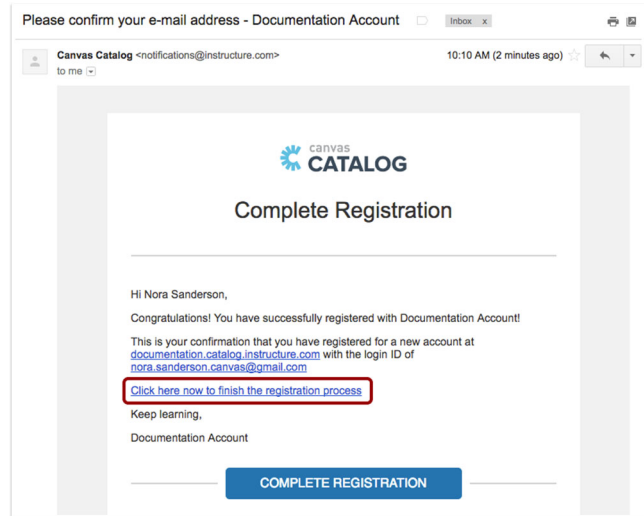
Password

Stay signed in

[Forgot Password?](#)

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INSTRUCTURE



- Applicants will login and start the course on the session date they registered for.
- Applicants will have 90 days to complete the course.
  - There are no extensions, no exceptions.
- **FAQ**
  - Once someone has taken the First Connections online course they cannot take the course again.
- **Contact information** M-F, 8:00am – 5:00pm central time, except for observed holidays:
  - Course Information: Tammi Hicken, 531-207-8917, tammi.hicken@nebraska.gov
  - First Connections content: Meghan Shepherd, mrs.megan.shepherd@gmail.com
  - Technical assistance with Canvas: Dorann Avey, 402-890-2336, dorann.avey@nebraska.gov

Revised – August 2021