



# Nebraska Career Readiness Standards

## *Early High School Indicators*

### Grades 9 - 10

<b>1. Applies appropriate academic and technical skills</b>	Academic Attainment	Apply knowledge and regulate attitudes to achieve education and training requirements of high school and postsecondary goals.
	Technical Skill Attainment	Develop technical career skills in CTE programs of study, CTSO competitions and workplace learning aligned to career goals.
	Strategic Thinking	Refine solutions to problems by predicting outcomes based on data and evidence.
<b>2. Communicates effectively and appropriately</b>	Writing	Write documents for a variety of purposes and audiences using varied media formats.
	Speaking	Use speaking strategies to appropriately communicate ideas in a variety of situations.
	Presentations	Create presentation media using appropriate transitions and animation to add interest for a variety of audiences.
	Professional Etiquette	Consistently demonstrate socially acceptable manners, personal appearance, communication styles and cell phone use in school, workplaces and community activities.
	Customer Service	Consistently display positive attitudes and behaviors of helpfulness to others.
<b>3. Contributes to employer and community success</b>	Personal Responsibility	Be on time and well prepared for individual and group assignments at school and activities.
	Meets Workplace Expectations	Provide evidence of meeting school expectations which are similar to success in workplaces, i.e. attendance, tardiness, homework completion, following policies, etc.
	Civic Responsibility and Service	Identify careers that could meet personal career goals and contribute to the community as well.
<b>4. Makes sense of problems and perseveres in solving them</b>	Perceptiveness	Diagnose origin of problems to be fixed and devise a plan to prevent the problem in the future.
	Problem Solving	Use creativity to expand options then critically evaluate to determine best solutions focused on the goals.
	Perseverance/Work Ethic	Tolerate difficulties or start over if necessary and persist to complete the goal.
<b>5. Uses critical thinking</b>	Critical Thinking	Approach problems with reasoning and logic to hypothesize results for further evaluation to make informed decisions.
	Decision Making	Evaluate how current decision making practices are affecting college and career choices.
	Adaptability	Exercise flexibility to respond effectively to change and describe how change will continuously impact life at home, school and work.

<b>6. Demonstrates innovation and creativity</b>	Creativity	Enhance creative thinking by combining concepts in different ways to create new ideas.
	Innovation	Accept constructive criticism from others to improve results.
<b>7. Models ethical leadership and effective management</b>	Leadership	Encourage and organize group members to use their individual talents to work together effectively in school and activities.
	Ethics	Apply ethical decision-making skills to establish responsible social and work relationships.
	Management	Demonstrate organizational skills to implement goals in school and activities.
<b>8. Works productively in teams and demonstrates cultural competency</b>	Teamwork	Contribute effectively in groups as a member and offer leadership to accomplish goals.
	Conflict Resolution	Anticipate common conflicts in groups and analyze how conflict resolution strategies can improve group work.
	Social & Cultural Competence	Demonstrate cultural competence while interacting with others from different backgrounds.
<b>9. Utilizes technology</b>	Data Gathering, Access & Management	Use spreadsheets to calculate, graph, organize, present and display data in a variety of real world settings.
	Tools & Applications	Demonstrate workplace technology tools aligned to a career cluster of interest.
	Technology Ethics	Explain potential risks associated with the use of networked digital environments (internet, cell phones, wireless networks) and sharing personal information.
<b>10. Manages personal career development</b>	Planning	Update PLP for academics, CTE program of study, workplace learning, CTSOs and activities aligned to career and postsecondary goals.
	Job Seeking	Use a variety of resources and technology platforms to learn how to search, contact employers and apply for career opportunities.
	Resumes, Portfolios & Interviews	Update resume, document career skills in a career portfolio and demonstrate interview skills.
	Professional Development	Seek and participate in challenging learning activities related to career goals during school and after school time.
	Entrepreneurship	Pursue entrepreneurship workplace experiences, skills assessments and feedback from business owners to consider entrepreneurship as a career choice.
<b>11. Attends to personal and financial well-being</b>	Personal Well-Being	Set goals and track progress on healthy social, emotional and physical habits to maintain wellness.
	Financial Well-Being	Apply effective money management concepts to make career decisions by considering options with the use of cost benefit analysis.

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