### Daily Plan

<table>
<thead>
<tr>
<th>Course:</th>
<th>Instructor:</th>
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<tr>
<td>Handbook Lesson 7</td>
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<tr>
<td>Subject Area:</td>
<td>Program of Activity</td>
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#### Materials, Supplies, Equipment, References, and Other Resources:
- FFA Handbook
- Flip Chart
- Markers
- Computer with internet
- Notebook and pencil

#### Essential Question(s):
What is agricultural education?

#### Objectives:
- Understand the purpose and importance of POA.
- Describe the 4 steps required when building a POA.
- Plan one activity that they can add to the chapter's POA.

#### Interest Approach/Set (Preflection) Estimated Time: 5 min

“Good afternoon students! Please take out a blank sheet of paper. On that sheet of paper make a list of all the events you are planning to attend this month. This could be anything from a basketball game to a birthday party.”

3min of students to make list.

“Okay who had 5 things on their list? 10? 15?” Go up until you have one or two kids left. Tell students how many you had on your list.

“During the summer at COLT the FFA Officers and I create a bigger list kind of like the ones we just created. That list has a special name for it. Can you think of what that might be?”

A: It is called a POA. P- Program O-of A-Activities.

#### Learning Activity 1

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<tr>
<th>Teaching Method(s):</th>
<th>Purpose and Importance</th>
<th>Estimated Time:</th>
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#### Brief Content Outline

“The POA’s purpose is to define chapter goals, outline steps needed to meet those goals and it acts as a written guide in order to provide a calendar for the chapter. The POA covers the full year.”

Hand out your chapter’s POA for students to look at.

“Like I mentioned before during COLT the FFA Officers take time to put the POA together. Many of our events do really well because of the detailed planning and preparation that goes on at COLT and during our FFA meetings.”

Hand out teacher resource article. Read through pages one and two together as a class.

As you go through the first few pages of the article refer back to your chapters POA. Discuss which...
event might fit into the three categories (growing leaders, building communities, strengthen agriculture). Also use pages 14 and 15 in the FFA Handbook to look at the spotlight ideas.

*What do you think our chapter would look like without a POA? What would happen?*

<table>
<thead>
<tr>
<th>Learning Activity 2</th>
<th>Teaching Method(s):</th>
<th>Steps to a successful POA</th>
<th>Estimated Time:</th>
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<td>30 Min.</td>
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**Brief Content Outline**

**Option one:** At this point either go over the rest together and lead a discussion based activity.

**Option two:** Break students up into groups of four. Assign each group step 1, 2, 3 and 4. Have the groups work together to read through the document or do research on their own. The groups must understand and then explain their assigned step to the class.

Give students 10 minutes to become experts on their section and practice their presentation. Then have students present their step and ask them addition questions.

For both options the teacher can ask questions.

**Sample questions to ask:**
- What kind of other groups and stakeholders do we have?
- Why is it important to establish a timeline for the POA?
- How do you do that a whole year in advanced?
- How do committees play into the POA?
- What committee would you like to serve on or maybe lead someday?
- What types of things need to be considered when hosting an event?
- Who should complete the reflection step?

**Homework:** 10min

Instruct students to plan their own activity that they would like to add to the chapter POA. Give them the attached worksheet to help them with the planning process.

**Summary (Reflection)- What did we learn and where are we going?**

Go around the room and have some of the students read off their idea for a new activity. Tell them when the worksheet is due and what they will be learning about tomorrow!