

**(SAMPLE)**  
**WORK-BASED LEARNING BUSINESS/COMMUNITY SURVEY** Year \_\_\_\_\_

Business Name \_\_\_\_\_ Type of Business \_\_\_\_\_

Address \_\_\_\_\_  
(Street) (City) (State) (Zip)

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Manager/Owner \_\_\_\_\_ Contact Person \_\_\_\_\_

Work-Based Learning is a major component of Career and Technical Education which helps students prepare for a chosen career objective. It can be a mutually beneficial experience for employers, students, schools, and the community. Work-Based Learning combines real occupational experiences with classroom instruction which can lead to improved skills, higher efficiency, and a better-trained labor pool.

**To be Completed by Possible Work-Based Learning Training Stations/Agencies:**

A. Would you be willing to provide work experience opportunities for students? ( ) Yes ( ) No

B. If yes, please list the part-time positions your company could offer:

C. How many Work-Based Learning students would you possibly employ? \_\_\_\_\_

D. What selection procedures and instruments do you use? (Check *all that apply*.)

_____ Application Form	_____ Minimum Age ( <i>Specify</i> )
_____ Interview	_____ License or Certification
_____ Paper and Pencil Test	_____ Civil Service Employment Process
_____ Performance Test	_____ Teacher Recommendation
_____ Physical Exam or Health Check	_____ Evaluate High School Transcript
_____ Drug Screening	_____ Credit Screening
_____ Skill in a Specific Computer Program	_____ Other ( <i>Specify</i> ) _____

E. Please list the types of learning experiences and specific skills that you can provide potential Work-Based Learning employees: (Examples: telephone usage, mail procedures, sales and service, lettering and typography, electrical repair, irrigation, etc.)