

**SUGGESTED WORKSHEET/GUIDELINE FOR REVIEWING RULE 10  
IN ACCREDITED NONPUBLIC SCHOOLS SECONDARY**

Accountability, Accreditation, and Program Approval  
Nebraska Department of Education

PO Box 94987 – Lincoln, NE 68509-4987 – 402-471-2444

**Email:** [nde.accreditation@nebraska.gov](mailto:nde.accreditation@nebraska.gov) **Web:** <http://www.education.ne.gov/APAC/>

*This worksheet provides a self-check for reviewing Rule 10 dated **August 1, 2015**.  
Please read each regulation in full to determine precise requirements for your school.*

- \_\_\_003.01 Certificated Teachers
- \_\_\_003.06 School Year: 400/1032/1080 instructional hours
- \_\_\_003.08 Reports are submitted by due dates
- \_\_\_004.01A Board approved purposes or standards \_\_\_copy for each staff member
- \_\_\_004.01B Adopted standards for reading, writing, mathematics, science, and social studies/history in accordance with Rule 10 guidelines
- \_\_\_004.01C \_\_\_Guides/frameworks/standards for all other curriculum \_\_\_Description of the library media and guidance programs

**MIDDLE GRADES (IF APPLICABLE):**

- \_\_\_004.01D Writing experiences incorporated in all curricular areas
- \_\_\_004.01E Educational/computer technology in instructional programs in all levels
- \_\_\_004.03A Middle grades include instruction: \_\_\_Reading \_\_\_Language Arts \_\_\_Mathematics \_\_\_Social Studies \_\_\_Science \_\_\_Health \_\_\_Art \_\_\_Music \_\_\_P.E.
- \_\_\_004.03B Career education is in the middle grades program
- \_\_\_004.03C Interscholastic athletic limitations
- \_\_\_006.01C Each middle level school - 10 periodicals (print or electronic format)
- \_\_\_007.02A Middle grades teachers endorsed (90%)
- \_\_\_008.03A Middle grades principal endorsement required
- \_\_\_008.03B Middle grades principal \_\_\_10+ teachers - half-time \_\_\_20+ - full-time

**SECONDARY GRADES:**

- \_\_\_004.01D Writing experiences incorporated in all curricular areas K-12
- \_\_\_004.01E Educational/computer technology in instructional programs in all levels
- \_\_\_004.04A High School Program provides 400 instructional units
- \_\_\_004.04B1 Language Arts - 60 instructional units

- \_\_\_004.04B2 Social Science - 40 instructional units
- \_\_\_004.04B3 Mathematics - 40 instructional units
- \_\_\_004.04B4 Science - 40 instructional units
- \_\_\_004.04B5 World Language - 20 instructional units (or 2 years of daily classes in same language)
- \_\_\_004.04B6 Career Education - 80 instructional units (or 40 units option)
- \_\_\_004.04B7 Personal Health and Physical Fitness - 20 instructional units (or 2 years of daily classes)  
(Note: Inclusion of CPR in the curriculum)
- \_\_\_004.04B8 Visual and Performing Arts - 40 instructional units \_\_\_Instrumental Music \_\_\_Vocal Music \_\_\_Visual Arts
- \_\_\_005.01A Assessment according to Appendix E/Performance Reporting
- \_\_\_005.03 Student assistance process
- \_\_\_006.01A Library media area(s) available all day \_\_\_resources classified \_\_\_encyclopedia or electronic format copyrighted in past five years
- \_\_\_006.01B New library resources - 150 per school (print or electronic)
- \_\_\_006.01D Each secondary school - 25 periodicals (print or electronic format)
- \_\_\_007.03A Secondary grades teachers endorsed (80%)
- \_\_\_007.04A ½ FTE media specialist endorsed or acquiring 6 hours per year
- \_\_\_007.04A1 Building library media specialist staffing
- \_\_\_007.05A Guidance counselor or clergy (system); endorsed or acquiring 6 hours per year
- \_\_\_007.05B Guidance counselor or clergy (level)
- \_\_\_007.07A Staff development (at least 10 hours each year)
- \_\_\_008.04A Secondary principal: \_\_\_10+ teachers - half-time \_\_\_20+ teachers - full-time
- \_\_\_008.05A Head administrator has superintendent's endorsement
- \_\_\_008.05B Other administrators hold appropriate endorsements
- \_\_\_008.05C Certificates on file in school administrative office
- \_\_\_009.01A School improvement includes each five years:
  - \_\_\_mission and vision statements
  - \_\_\_data collection including student performance, demographics, learning climate, former high school students
  - \_\_\_improvement goals (at least 1 for academic achievement)
  - \_\_\_action plan with an aligned professional development plan
  - \_\_\_evaluation of progress
- \_\_\_009.01B External team visit each 5 years
- \_\_\_010.01A Written report of performance, demographics, improvement goals
- \_\_\_010.01B Policy for performance report(s)

- \_\_\_011.01A Safe, healthful, and sanitary conditions in each building
- \_\_\_011.01B Safety and security plan
- \_\_\_011.01C Safety and security committee
- \_\_\_011.01D Safety and security visit
- \_\_\_011.01E Seclusion and restraints policy
- \_\_\_011.01F Bullying prevention and education policy
- \_\_\_012.01A Written board policies – accessible in each building
- \_\_\_012.01B Policy on instructional hours (400 hours for kindergarten, 1032 for elementary, 1080 for high school (9-12))
- \_\_\_012.01C Ratio (pupils to certificated staff) no more than 25 to 1
- \_\_\_Appendix F School Board has an Americanism Committee to carry out § 79-724