

**SUGGESTED WORKSHEET/GUIDELINE FOR REVIEWING RULE 10
IN ACCREDITED NONPUBLIC SCHOOLS K-12**

Accountability, Accreditation, and Program Approval
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*This worksheet provides a self-check for reviewing Rule 10 dated **August 1, 2015**.
Please read each regulation in full to determine precise requirements for your school.*

- 003.01 Certificated Teachers

- 003.05 Graduation requirements: Language Arts-40 credits Math-30 credits Science-30 credits
 Social Studies-30 credits

- 003.06 School Year: 400/1032/1080 instructional hours

- 003.08 Reports are submitted by due dates

- 003.12 Pledge of Allegiance (K-12)

- 004.01A Board approved purposes or standards copy for each staff member

- 004.01B Adopted standards for reading, writing, mathematics, science, and social studies in accordance with Rule 10 guidelines

- 004.01C Guides/frameworks/standards for all other curriculum
 Description of the library media and guidance programs

- 004.01D Writing experiences incorporated in all curricular areas K-12

- 004.01E Educational/computer technology in instructional programs

- 004.02A Elementary weekly schedule includes the following: Reading/Language Arts Mathematics Social Studies
 Science Health P.E. Visual Arts Music

- 004.02C Athletic contests limitations

- 004.03A Middle grades includes instruction: Reading Language Arts Mathematics Social Studies Science
 Health Art Music P.E.

- 004.03B Career education is in the middle grades program

- 004.03C Interscholastic athletic limitations

- 004.04A High School Program provides 400 instructional units

- 004.04B1 Language Arts - 60 instructional units

- 004.04B2 Social Science - 40 instructional units

- 004.04B3 Mathematics - 40 instructional units

- 004.04B4 Science - 40 instructional units

- 004.04B5 World Language - 20 instructional units (or 2 years of daily classes in same language)

- 004.04B6 Career Education - 80 instructional units (or 40 units option)

- ___004.04B7 Personal Health and Physical Fitness - 20 instructional units (or 2 years of daily classes)
(Note: Inclusion of CPR in the curriculum)
- ___004.04B8 Visual and Performing Arts - 40 instructional units ___Instrumental Music ___Vocal Music ___Visual Arts
- ___004.04D2b(e) Availability of monitor with an endorsement aligned with DL class generating instructional units
- ___005.01A Assessment according to Appendix E/Performance Reporting
- ___005.03 Student assistance process
- ___006.01A Library media area(s) available all day ___resources classified ___encyclopedia or electronic format copyrighted in past five years
- ___006.01B New library media resources: elementary, 25 (in print) per teacher up to 150 (75 if electronic format is also available) - middle or high school, 150 (print or electronic)
- ___006.01C Each middle level school - 10 periodicals (print or electronic format)
- ___006.01D Each secondary school - 25 periodicals (print or electronic format)
- ___007.01A Elementary teachers endorsed (95%)
- ___007.02A Middle grades teachers endorsed (90%)
- ___007.03A Secondary grades teachers endorsed (80%)
- ___007.04A ½ FTE media specialist endorsed or acquiring 6 hours per year
- ___007.04A1 Building library media specialist staffing
- ___007.05A Guidance counselor or clergy (system); endorsed or acquiring 6 hours per year
- ___007.05B Guidance counselor or clergy (level)
- ___007.05C Elementary guidance program (300 or more students)
- ___007.07A Staff development (at least 10 hours each year)
- ___008.02A Elementary principal or superintendent ___10+ teachers - half-time 20+ - full-time
- ___008.02B Board meetings attended by principal
- ___008.03A Middle grades principal endorsement required
- ___008.03B Middle grades principal: ___10+ teachers - half-time ___20+ - full-time
- ___008.04A Secondary principal: ___10+ teachers - half-time ___20+ teachers - full-time
- ___008.05A Head administrator has superintendent's endorsement
- ___008.05B Other administrators hold appropriate endorsements
- ___008.05C Certificates on file in school administrative office
- ___009.01A Continuous school improvement includes each five years:
 ___mission and vision statements
 ___data collection including student performance, demographics, learning climate, former high school students
 ___improvement goals (at least 1 for academic achievement)
 ___action plan with an aligned professional development plan
 ___evaluation of progress

___009.01B	External team visit each 5 years
___010.01A	Written report of performance, demographics, improvement goals
___010.01B	Policy for performance report(s)
___011.01A	Safe, healthful, and sanitary conditions in each building
___011.01B	Safety and security plan
___011.01C	Safety and security committee
___011.01D	Safety and security visit
___011.01E	Seclusion and restraints policy
___011.01F	Bullying prevention and education policy
___012.01A	Written board policies – accessible in each building
___012.01B	Policy on instructional hours (400 hours for kindergarten, 1032 for elementary, 1080 for high school (9-12))
___012.01C	Ratio (pupils to certificated staff) no more than 25 to 1
___Appendix F	School Board has an Americanism Committee to carry out § 79-724