

RFI NDE-21st CCLC-2018 Addendum
06/13/18

Question Number	RFI Section Reference	RFI Page Number	Question
1	III-B	4	Can you provide a bulleted list of all statewide evaluation activities undertaken by the current contractor, with an indication of which tasks involve site consultation, technical assistance/training, 21APR assistance, and report creation?
<p>RESPONSE</p> <p>In the current contract, the contractor is to perform the following specific activities or services:</p> <ul style="list-style-type: none"> • Implement all statewide evaluation and continuous improvement processes for the 21st Century Community Learning Center (21st CCLC) Grant Program. • Implement the program evaluation plan, coordinating all data gathering and analysis activities and completing site-level and statewide annual evaluation reports. • Provide leadership of the 21st CCLC Evaluation Work Group. • Responsible for designing, maintaining, and providing technical assistance for the MS Access 21st CCLC databases operated by each grantee, assisting grantees in using the MS Access databases to complete annual federal web-based annual Performance Report (APR), aggregating all grantee data into a master state MS Access database, preparing Grantee Data Summaries and other data summaries as requested, and assisting in preparing data for the statewide evaluation annual report. • Provide coordination of measurement tools, including online survey development and dissemination, development of survey reports and training activities. • Responsible for Spanish translation of survey items and participant responses. • Coordinate with 21st CCLC grantees to complete Federal APR and Grantee Profile requirements. • Conduct on-site (at grantee site) consultative meetings in the following instances: <ul style="list-style-type: none"> ○ Provide technical assistance on 21st CCLC evaluation processes to new grantees within the first five (5) months of the onset of their project. Work with grantees to understand the federal and state requirements for evaluation and the responsibilities of their local Continuous Improvement Process Facilitator. ○ Facilitate the Self-Assessment and Continuous Improvement Process meetings for all Year 1 grantees, and others if deemed appropriate by the 21st CCLC management team. • Provide technical assistance on evaluation for existing grantees, including conducting regional technical assistance meetings throughout Nebraska in July 2018. • Coordinate with NDE to certify data in the federal APR system. • Provide CIP/evaluation technical assistance to grantees and external/internal CIP facilitators. External and internal CIP facilitators will be trained to facilitate self-assessments and the annual CIP meeting. 			
2	III-B	4-5	For the observation tool pilot, are you willing to explore existing measurement tools? Is measure development a firm part of the new contract?
<p>RESPONSE</p> <p>We are willing to explore existing measurement tools. Measure development is a firm part of the new contract.</p>			
3	III-B	4-5	Given the amount of time it takes to develop and validate an observation tool, are you open to

			modifying the timeline with a pilot later than 2018-19?
RESPONSE No.			
4	III-B	4-5	Is the Access database a firm requirement for the 21 st CCLC program, or would the Department consider adopting an alternate data collection system?
RESPONSE The MS Access database will continue to be the required software to collect 21 st CCLC data.			
5	III-A	4	Do you have an estimate in dollars or hours for the new contract, especially since it includes pilot of an observation tool?
RESPONSE The previous contract (not including pilot of an observation tool) was \$102,819. It is estimated the development of the observation tool will be approximately \$30,000. The cost of the pilot is to be determined.			
6	III-A	4	What are you envisioning for contract duration for the new contract?
RESPONSE 12 month contract			
7	II	3	If you decide to release an RFP, when would you be likely to release it?
RESPONSE The decision of whether to release an RFP will be determined after the RFI opening on July 2, 2018, 2:00 PM Central Daylight Time.			