



## A Request for a Name Change

To request a **change** in your last name on your Nebraska Certificate or Permit, you must be registered with **NEBRASKA TEACH** (The Educator Application and Certification Hub.)

If you have already registered with **NEBRASKA TEACH**, go to <https://online.nedoe.org> enter your username and password then click on Log In, you can submit an application (no fee required) to change the last name, address and phone number if necessary. You will be required to submit **a copy of a driver's license** to confirm the change in the last name.

If you have not registered with **NEBRASKA TEACH**, you can login by creating a username and password at <https://online.nedoe.org> Once you have completed the registration you can submit an application (no fee required) to change the last name, address and phone number if necessary. You will be required to submit **a copy of a driver's license** to confirm the change in the last name.

**Within 2-4 business days**, you will receive a text message and an email informing you that a new certificate has been issued.

