



## Teacher Certification

301 Centennial Mall South, PO Box 94987  
Lincoln, NE 68509  
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[nde.tcertweb@nebraska.gov](mailto:nde.tcertweb@nebraska.gov)  
[www.education.ne.gov/tcert](http://www.education.ne.gov/tcert)

### Instructions: Name and Address Change Request for Nebraska Certificate or Permit



#### Are you registered on NEBRASKA TEACH? (Educator Application and Certification Hub).

Registered educators can submit an application (no fee) to change their last name, address and phone number.

1. Required is a submission of your driver's license to confirm the last name change.
2. Go to <https://online.nedoe.org>
3. Enter your username and password
4. After submission of changes, within 2-4 business days, you will receive a text message and an email informing you that a new certificate has been issued.

#### Not Registered on NEBRASKA TEACH

1. You can login by creating a username and password at <https://online.nedoe.org>
2. Once you have completed the registration you can submit an application (no fee required) to change the last name, address and phone number.
3. You will be required to submit a copy of a driver's license to confirm the change in the last name.
4. Within 2-4 business days, you will receive a text message and an email informing you that a new certificate has been issued.