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| What is the process for our school’s security assessment?  (Completed by building) | Step 1 Safety committee/team completes the on-line self-assessment located at [NDE Security Self-Assessment](https://unl.az1.qualtrics.com/SE/?SID=SV_3mGBZWciRkKyRW5). (The team may want to complete paper copy prior to electronic copy.) The school will have access to the completed electronic copy.  Step 2 Notify [Jolene.palmer@nebraska.gov](mailto:Jolene.palmer@nebraska.gov) of completion  Step 3 NDE Security Assessor will contact point of contact identified on the self-assessment to schedule a school visit to validate the security self-assessment  Step 4 NDE Security Assessor will conduct the security assessment validation. |
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| Does the school need to compile the evidence into binders? | Evidence only needs to be accessible to the assessor upon request. Gathering evidence in binders is unnecessary. |
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| When do the security assessments need to be completed? | The sooner a building completes their self-assessment, the more likely they will be able to choose their day for the security assessment. The security visits will be on a first-come, first serve basis. As the dates get filled later in the year, a date for the visit will be assigned. |
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| What does the school do to prepare for the visit? | Complete the on-line security self-assessment  Wait to be contacted by Security Assessor or NDE for visit  Send the school’s All-Hazard plan to the NDE Security Assessor at least one-week prior to scheduled visit. Address will be provided during phone call or e-mail scheduling the visit. |
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| Who will be conducting the security assessment at my school? | NDE has contracted with four individuals to assist with the security assessments. The state is being divided and each assessor has been assigned a region. Once the school safety team has completed the security self-assessment, one of these contractors will be contacting the school’s point of contact identified on the self-assessment to schedule a security assessment visit.   1. Chuck Elley - Scottsbluff 2. Carolyn O’Brien – North Platte 3. Bill Price – O’Neill 4. Kevin Kavan - Fremont |
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| What will happen the day of the visit?  Approximate times but specific people the assessors will ask to interview. | 8:00 Observation  8:15 Meet with safety team  9:45 Meet with maintenance staff  10:00 Meet with SRO if applicable  10:15 Talk with secretary (ies) in front office  10:45 Meet with Superintendent and/or Principal  11:30 Walk around school/random visits with staff and students  2:45 Exit Report with Superintendent and/or Principal and safety team (if available).  3:00 Visit concludes |
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| Will the reports be available to the public? | For safety and security reasons the reports will be available only to the school building and/or district. |
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| What is the focus of the visit? | The focus of the visit will be to help each building begin to self-assess the safety and security in their building. NDE will focus on gathering data to identify needs throughout the state and schools ESU regions. After all security assessments are completed, the school can have access to no cost training to address areas where schools have chosen to increase their safety and security. |
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| What will happen after the visit? | The exit report will provide commendations and recommendations regarding security in the school building. A report will follow which will outline the commendations and recommendations. It will be at the discretion of your local school board how they choose to address the recommendations. |
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| How will NDE support us to increase security in our building/district? | Training will be provided by NDE at the ESUs to support schools with the recommendations. A seven year plan has been created to begin developing capacity and partnerships for security at the local level. |
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| Will this security assessment replace the required Rule 10 safety audit? | The Rule 10 safety audits will continue as they have been. The focus of this security assessment is much different than that of the Rule 10 safety audit and therefore they both will serve a different purpose. |